

**1<sup>st</sup> THEATER SUSTAINMENT COMMAND**

***“FIRST TEAM!”***

**SPECIAL TROOPS BATTALION  
*“GLADIATORS”***

**WELCOME PACKET**





**DEPARTMENT OF THE ARMY**  
SPECIAL TROOPS BATTALION  
1<sup>ST</sup> THEATER SUSTAINMENT COMMAND  
FORT KNOX, KENTUCKY 40121

Future Gladiator:

Congratulations on your assignment to the Special Troops Battalion, 1<sup>st</sup> Theater Sustainment Command located at Fort Knox, Kentucky. On behalf of the proud and professional Officers, Noncommissioned Officers, Civilians and Soldiers, WELCOME!

**Battalion Motto**  
"GLADIATORS!"

**1<sup>st</sup> Theater Sustainment Command Motto**  
"FIRST TEAM!"

We're confident that you will find your tour of duty with First Team and the Gladiator Battalion both challenging and rewarding.

The Special Troops Battalion, 1<sup>st</sup> Theater Sustainment Command, has an enduring deployed mission. We play a critical role in the success of the USARCENT mission, as our key responsibility is to plan and execute all sustainment requirements across the CENTCOM Area of Responsibility (AOR). We conduct distributed mission command out of Fort Knox and Kuwait. We are able to rapidly deploy individuals or teams as requirements emerge. You must maintain a constant state of individual deployment readiness from the time you arrive at the unit.

This welcome packet includes several items designed to help you transition into the unit. These items will help you and your family during your transition. You will find our Newcomer's "Information Paper" about Fort Knox, our unit, and key phone numbers and web links. All other in-processing requirements will be provided to you upon your arrival.

Please call the Battalion S1/Personnel Actions Center at 502-626-8698/8807 upon your arrival at Fort Knox and/or if you have any questions on your duty assignment. We will assign you a sponsor to help ease the transition and assist you with in-processing. Please call the HHC Commander/First Sergeant at 502-626-3079 or the Battalion Administrative Section at 502-626-9410 if you have personal issues that require assistance. We look forward to meeting you and having you as a member of our great First Team!

GLADIATORS...FIRST TEAM!

A handwritten signature in black ink, appearing to read "S. Waters".

SHERMAN WATERS, JR  
CSM, USA  
Command Sergeant Major

A handwritten signature in black ink, appearing to read "B. Kibitlewski".

BRIAN B. KIBITLEWSKI  
LTC, LG  
Commanding

## WELCOME TO FORT KNOX!

At Fort Knox, we are about people – great Soldiers, outstanding Civilians, and wonderful Families that form a bond to provide for the nation's defense. Our on-post residents and off-post neighbors share equally in this task. Because of the great support this installation received from its surrounding communities throughout the years, we've become one of the premier training centers in the world. We're a team leading the Army by developing cutting edge technology which enhances training, readiness, and the nation's warfighting capabilities.

Fort Knox is a certified Kentucky city, covering 109, 054 acres in three Kentucky counties.(Hardin, Bullitt, and Meade). It is the sixth largest urban community in the Commonwealth of Kentucky with a long and rich history. Fort Knox is adjacent to the city of Radcliff, with Elizabethtown 15 miles to the South and Louisville approximately 35 miles to the North. For directions, please visit our Maps/Driving Directions area.

There are many different lodging accommodations in and around Fort Knox. For authorized personnel, lodging may be obtained through Fort Knox Army Lodging. Lodging is also available within the surrounding communities. **NOTE: IHG Hotel on Fort Knox DOES NOT allow you to quarantine and/or ROM at their facility.**

There are many sightseeing/tourism activities in the Fort Knox area. Fort Knox is the home of the General George Patton Museum and Center of Leadership, which is open year round. The U.S. Department of Treasury's Kentucky Bullion Depositor is located adjacent to Fort Knox, however it is closed to visitors. **NOTE: Due to current COVID 19 restrictions, the General George Patton Museum may have temporary closures and/or reduced hours.**

Fort Knox served as the "Home of Cavalry and Armor" for seven decades and is now embracing its new array of missions brought about by the BRAC transformations. As the Army's Human Resource Center of Excellence, Fort Knox is now positioned to continue its central role in the front ranks of military installations in the United States, recruiting, training, and supporting warfighters for the challenges of the twenty-first century. **Strength Starts Here!**

The current pandemic has changed the way Fort Knox conducts in-processing procedures maximizing physical distancing and teleworking. We are working to keep you and your family and our staff safe. Strict adherence to the reporting procedures outlined on the following pages is expected.

## **REPORTING FOR COVID SCREENING – DURING & AFTER DUTY HOURS**

**ALL PERSONNEL**, upon arrival to Fort Knox, will report directly to **Building 501, 649 Spearhead Division Road**, to be screened by Fort Knox Public Health and the staff. Building 501 is open 24 hours and the contact number is (502) 624-5512. Directional Signs are posted from the Main Gate.

## **SERVICE MEMBERS NOT CLEARED & REQUIRED TO QUARANTINE**

**Any** Service Member(s) arriving at Fort Knox (CONUS or OCONUS, including Hawaii and US Territories), that **DO NOT CLEAR** COVID Screening by Public Health and staff at Building 501 will be placed under 14 day restriction of movement (ROM).

**Any** Service Member(s) arriving from OCONUS (does not include Hawaii and US Territories) will be placed under an automatic 14 day ROM per DoD guidelines.

## **RESTRICTION OF MOVEMENT (ROM) LOCATIONS**

**All** single and/or unaccompanied Service Member(s) will be in Building 501.

Service Member(s) traveling **with dependents** will be allowed to self-ROM at an off post hotel. IHG Hotel on Fort Knox **DOES NOT** allow personnel to ROM at their facility.

## **REPORTING DURING NORMAL DUTY HOURS (PERSONNEL CLEARED BY BLDG. 501)**

Once cleared by the staff at Building 501, **all incoming personnel** reporting during duty hours will proceed to:

In and Out Processing Center (Rockenbach Hall)  
Building 2020, Room 130,  
159 Black Horse Regiment Road

0730 – 1600 (Monday – Thursday) and 0830 – 1600 (Friday)

Soldiers signing in from leave should have their DA Form 31 (Request and Authority for Leave) and reassignment orders (including all amendments). Processing includes confirmation of assignment, publication of amendments (if applicable), updating personnel files and scheduling in-processing appointments.

Upon reporting to Building 2020, Soldiers will be arrived to the 1<sup>st</sup> TSC's incoming personnel accountability report. Soldiers should also receive a copy of the installation in-processing checklist (DA Form 5123-1) and given up to 10 working days to in-process the installation. **Sponsors should be assisting Soldiers with their integration to the 1<sup>st</sup> TSC from the time they arrive at installation until the Soldiers complete all installation and unit in-processing requirements.**

**Once installation in-processing is completed, the Service Member will contact the 1<sup>st</sup> TSC, STB S1 at 502-626-8807 or 502-626-8698 to schedule a Unit In-Processing appointment.** Service member will bring a copy of their PCS Orders, leave form, and DA Form 5123-1 when they arrive at 1<sup>st</sup> TSC, STB to in-process.

**REPORTING AFTER NORMAL DUTY HOURS (PERSONNEL CLEARED BY BLDG. 501)**

Once cleared by Public Health and the staff at Building 501, **all incoming personnel** reporting after hours will proceed to:

Directorate of Emergency Services (DES), Building 298, (Gold Vault Road & 11<sup>th</sup> AVE)  
Contact number is (502) 624-6847

Single Soldiers (E-5 and below) report to 1TSC Barracks, **Bldg. 2828, 1<sup>st</sup> Infantry Division Road**, for billeting. Soldiers reporting with dependents, Geo Bachelors and Soldiers (E6 and above) should coordinate lodging **PRIOR** to arrival.

On the **FIRST DUTY DAY** after reporting after hours to Building 501, **all incoming personnel** will proceed to:

In and Out Processing Center  
Rockenbach Hall, Building 2020, Room 130  
159 Black Horse Regiment Road

0730 – 1600 (Monday – Thursday) and 0830 – 1600 (Friday)

Soldiers signing in from leave should have their DA Form 31 (Request and Authority for Leave) and reassignment orders to include all amendments. Processing includes confirmation of assignment, publication of amendments (if applicable), updating personnel files and scheduling in-processing appointments.

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**Once the service member completes installation in-processing, the Service Member will contact the 1<sup>st</sup> TSC, STB S1 at 502-626-8807 or 502-626-8698 to schedule a Unit In-Processing appointment.** Service member will bring a copy of their PCS Orders, leave form, and DA Form 5123-1 when they arrive at 1<sup>st</sup> TSC, STB to in-process.

## 1<sup>ST</sup> THEATER SUSTAINMENT COMMAND

On 16 April 2006, the 1<sup>st</sup> COSCOM was re-designated as the 1<sup>st</sup> Theater Sustainment Command and reassigned to Third Army. Today, 1<sup>st</sup> Theater Sustainment Command Soldiers are currently deployed throughout the world in Afghanistan, Iraq, Egypt, Qatar, and Kuwait. In 2017, the 1<sup>st</sup> TSC relocated from Fort Bragg, NC to Fort Knox, KY.

The 1<sup>st</sup> Theater Sustainment Command, commonly called the 1<sup>st</sup> TSC, is a major subordinate command under Third Army, US Army Central Command (ARCENT).

**MISSION:** The 1<sup>st</sup> Theater Sustainment Command provides mission command and operational-level sustainment support to Army, Joint Interagency, and Multi-national Forces; sets the theater; and conducts theater security cooperation within the USCENTCOM AOR (US Central Command, Area of Operations) in order to enable large scale combat operations in support of Combatant Command directives.

1<sup>st</sup> TSC LOG C2 Footprint covers over 6,351,000 Square Miles  
The Continental United States covers over 3,050,000 Square Miles  
**BLUF: CENTCOM AOR is 208% larger than the USA**



### ***1st TSC Shoulder Patch:***

The Quartermaster General approved a distinct shoulder patch for the 1<sup>st</sup> Logistical Command 12 May 1952. The familiar disk, two inches in diameter with a red edge and a blue center surrounding a white diagonal arrow, symbolizes the speed and efficiency of the organization in its mission of supply.

The arrow points to the 10:30 as a reminder that the mission is always accomplished before the 11<sup>th</sup> hour.



### ***The 1<sup>st</sup> TSC Insignia:***

In April 1968, 1<sup>st</sup> Logistics Command was authorized a distinctive unit insignia. A silver-colored metal and enamel device 1 and 1/4" high, it consists of an arrow and a blue mullet surrounded by a plate with a red enamel scroll with "First" inscribed in silver letters. The arrows allude to speed and effectiveness in fulfilling the mission of a logistical command. It also represents combat capability. The seven points of the distinctive mullet are indicative of the seven continents of the world and refer to the ability of the command to serve all areas. Blue, white (silver) and red are the colors used for logistics commands.



### ***Black Jack:***

A retired Air Force officer, Colonel Robert O. Wray and his wife, Roseanne, donated the first live mascot, Staff Sergeant John Black Jack, to the command in May 1983, and after 32 years of service to his country, passed away on 31 May 2015. Sergeant John "Huck" Black Jack, then a Private First Class pony mule from Ronda, North Carolina, became the new mascot. Black Jack is a fitting symbol of the 1<sup>st</sup> TSCs can-do spirit and Army toughness.

## SPECIAL TROOPS BATTALION

**Mission:** Special Troops Battalion (STB) enables 1<sup>st</sup> Theater Sustainment Command's (1<sup>st</sup> TSC) execution of theater sustainment support for the Joint Force in the USCENTCOM area of responsibility (AOR). On Order (O/O) deploy and establish 1<sup>st</sup> TSC Command Posts facilitating mission command, internal administration, logistics support, and security for assigned, attached, and subordinate units.

**Philosophy:** *A Ready, Adaptive, Professional, and Proficient Organization*

- *Ready* – Ability to fight, sustain, and meet the demands of assigned missions – **NOW.**
- *Adaptive* – Flexibility to develop awareness, create shared understanding, mitigate risk, appropriately act, and assess any situation.
- *Professional* – Always exhibit a courteous, conscientious, and businesslike manner that instills trust and builds key relationships – treat everyone the way you want to be treated.
- *Proficient* – Challenge yourself to be well advanced in the art, occupation, and knowledge of joint operations, sustainment principles, and military leadership

**Priorities:**

- *People* – The foundation of our priorities, focused on our Soldiers, Government Civilians, Contractors, Families & Friends; maturing our professional and personal relationships; and striving to improve ourselves every day. *Practice "intrusive leadership", to ensure connectedness with our Teammates.*
- *Readiness* – Ensuring WE have a Full Operational Capability to "Fight Tonight"; physically, mentally, professionally, and personally; maintain our equipment and accountability; train for contingencies; and ensure the resiliency of our Families.
- *Mission* – Sustaining Joint Forces to meet USCENTCOM strategic objectives today; being adaptive to support tomorrow's contingencies; and empowered with clear procedures for response to crisis.

**Commander's Intent:** Provide the foundational leadership, resources, and training to directly enable the 1<sup>st</sup> TSC to ensure the freedom of action, operational reach, and prolonged endurance to accomplish its sustainment mission in USCENTCOM AOR.

**Key Tasks:**

- Enable the conduct of decentralized mission command
- Plan and execute iterative training
- Maintain all-inclusive readiness of our people and equipment
- Develop subordinate units, teams, and individuals
- Ensure accountability of our resources
- Facilitate seamless deployment & redeployment operations
- Care for our Soldiers & their Families
- Shepherd relationships across the force, agencies, installations, and community
- Recover and reconstitute our force
- Optimize our processes and procedures
- Posture to respond to contingencies and crisis

**End-State:** The STB wholly empowers 1<sup>st</sup> TSC to successfully accomplish its mission.



## **SOLDIER FAMILY READINESS GROUP (SFRG)**

Welcome to the 1<sup>st</sup> Theater Sustainment Command (1<sup>st</sup> TSC), Special Troops Battalion (STB), Headquarters and Headquarters Company (HHC), ***Soldier Family Readiness Group (SFRG)***.

### ***What is the SFRG?***

The SFRG is a top priority for Command. The official definition of an SFRG is “an organization of Family Members, volunteers, and Soldiers belonging to a unit that together provide an avenue of mutual support, assistance, and a network of communication among the Family Members, the chain of command, and community resources.” **ALL** Soldiers and Family Members (including parents, grandparents, brothers, sisters, significant others, etc.) are welcome to be members of the SFRG.

### ***Communication:***

Our goal is to improve and facilitate communication between Command, Soldiers, and Family Members both up and down the communication pathway. At a minimum, we request that Spouses and Families make themselves available to receive resources through good contact information, web site monitoring, and SFRG meeting attendance. Connecting is essential and your Family Readiness Support Assistant (FRSA), SFRG Leaders, along with the 1<sup>st</sup> TSC SFRG Fort Knox Facebook page are designed to help incoming Families bond with others, while increasing and improving information, enabling Families to remain informed on unit, Family, and community events. **MAKE SURE THAT YOU ARE IN THE INFORMATION FLOW OF THE SFRG!!!**

### ***Volunteer(s):***

The unit SFRG relies on volunteers to assist in the communication process and to assist our incoming families with their transition to life into the 1<sup>st</sup> TSC. SFRG Volunteers are “formal” (statutory) U.S. Army volunteers and recognized as such. They are protected legally and medically in the performance of their duties and are given training to match the position they have volunteered for. As a statutory volunteer, SFRG members are eligible to receive formal recognition from the installation and the unit. Volunteers also assist in planning for monthly SFRG meeting, conducting Key Calls, event activities, fundraisers, as well as the opportunity to become a CARE Team Member. Sign up today to become involved – it is good for the unit and good for the Families – everybody wins!!

### ***Referrals:***

Most problems or crisis can be addressed by talking to the right person or organization. SFRGs work with families by getting them to the FRSA or Subject Matter Expert(s) (SME) to address whatever situation they may be experiencing. Some Family Members have little Army experience, while others are able to share best practices and lessons learned. Working with Family Members to address questions or concerns aids in easing stress and improving communication. No one person walks in the Army alone, we need each other! Lets stay connected!



## KEY PHONE NUMBERS EMAILS & FACEBOOK PAGE LINKS

### Key Numbers (Area Code For All Numbers is 502)

Staff Duty (24 hours @ Fowler Hall)	626-8515
Battalion S1	626-8697
Battalion Chaplain	626-8710 (office)    502-382-6213 (cell)
1 <sup>st</sup> TSC Operations Center	626-8510/8512

American Red Cross, 24hr hotline	1-877-272-7337
Fort Knox Post Guide & Directory	<a href="http://www.mybaseguide.com/army/90/fortknox">www.mybaseguide.com/army/90/fortknox</a>
IHG Hotel (on Fort Knox)	502-943-1000

**NOTE:** IHG Hotel on Fort Knox DOES NOT allow any Service Member(s) that are required to ROM/Quarantine to stay at the IHG on post.

<u>Battalion</u>		<u>Company</u>	
STB, CDR	626-8708	HHC, CDR	626-3081
STB, CSM	626-8708	HHC, 1SG	626-3079

### Battalion Headquarters

1<sup>st</sup> TSC Headquarters  
Fowler Hall, Bldg. 1467

### FRSA/SFRG Phone, Email & Facebook Links

Family Readiness Support Assistant                      626-8899 (office)    378-8899 (cell)

1<sup>st</sup> TSC SFRG Email  
usarmy.knox.1-tsc.mbx.family-readiness@mail.mil

HHC SFRG Team Lead Email  
1tscfrg@gmail.com

1<sup>st</sup> TSC SFRG Facebook Page  
<https://www.facebook.com/1st-TSC-SFRG-Fort-Knox>

1<sup>st</sup> TSC Spouses Facebook Page  
<https://www.facebook.com/1tsc-spouses-fort-knox>

1<sup>st</sup> TSC Facebook Page  
[https://www.facebook.com/1stTheaterSustainment Command](https://www.facebook.com/1stTheaterSustainmentCommand)

## All of the Following Links Verified as of 21 January 2021

### Military Command Web Pages

Fort Knox Army Post	<a href="https://home.army.mil/knox">https://home.army.mil/knox</a>
1 <sup>st</sup> TSC Web Page	<a href="https://www.1tsc.army.mil">https://www.1tsc.army.mil</a>
USARCENT	<a href="https://www.usarcent.army.mil">https://www.usarcent.army.mil</a>

### Fort Knox and Surrounding Area

Fort Knox Housing	<a href="https://www.knoxhills.com">https://www.knoxhills.com</a>
ACS	<a href="https://knox.armymwr.com/programs/family-advocacy">https://knox.armymwr.com/programs/family-advocacy</a>
CYS	<a href="https://knox.armymwr.com/categories/cys-services">https://knox.armymwr.com/categories/cys-services</a>
Fort Knox Schools	<a href="https://www.dodea.edu/Americas/southeast/fortKnox">https://www.dodea.edu/Americas/southeast/fortKnox</a>
Elizabethtown Schools	<a href="https://www.etown.k12.ky.us">https://www.etown.k12.ky.us</a>
Hardin County Schools	<a href="https://www.hardin.k12.ky.us">https://www.hardin.k12.ky.us</a>
Meade County Schools	<a href="https://www.meade.kyschools.us">https://www.meade.kyschools.us</a>